

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Monday, 11th November, 2019





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AGENDA

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| 1) <i>Notice of Key Decisions and Private Meetings -28 days before 10 December 2019 Executive</i> | 3 - 10 |
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PUBLISHED

Monday, 11th November 2019

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the months December 2019 onwards, published by 11th November 2019.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
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The Dog Fouling Working Group	To consider the recommendations	Yes	December 2019	Public	Report setting out key findings	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services
The Tenant Fee Act 2019	To consider a policy regarding the The Tenant Fee Act 2019	Yes	December 2019	Public	Report setting out the key issues	Paul Gatrell Head of Housing and Development Control Executive Member for Housing and Leisure
Tendering and Appointment of Company for Role of Empty Homes Leasing Scheme Managing Agent.	To consider a report on the tendering and appointment of the company for the role of the empty homes leasing scheme managing agent.	Yes	December 2019	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Paul Gatrell Head of Housing and Development Control Executive Member for Housing and Leisure

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Land at Tay Street	To consider a report on Land at Tay Street	Yes	December 2019	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy and Growth
Fees and Charges	To consider a report on Fees and Charges	No (Full Council)	December 2019	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management
Public Space Protection Order-Parks	To consider a report on Public Space Protection Order	Yes	December 2019	Public	Report setting out the key issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Housing and Leisure

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Use of Glyphosate by the Council	To consider a report on the use of Glyphosate by the Council	Yes- Notice of Motion referred from Full Council- then to Full Council	December 2019	Public	Report setting out the key issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Housing and Leisure
Local Development Scheme	To consider a report on the Local Development Scheme	Yes	December 2019	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy and Growth
Contact Centre Dilapidations Parker Lane, Burnley	To consider a report on Land at North Side of Parker Lane, Burnley	Yes	December 2019	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Catherine Waudby Head of Legal and Democratic Services Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Health and Safety Intervention Plan 2019/20	To consider a report on the Health and Safety Intervention Plan 2019/20	No (Full Council)	December 2019	Public	Report setting out the key issues	Jo Swift Head of Streetscene Executive Member for Communities and Environment
Food (Official) Controls Delivery Plan 2019/20	To consider a report on the Food (Official) Controls Delivery Plan 2019/20	No (Full Council)	December 2019	Public	Report setting out the key issues	Jo Swift Head of Streetscene Executive Member for Communities and Environment
Capital Works Update-Towneley Hall	To consider a report on Capital Works Update	Yes	February 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Council Tax Support Scheme	To consider a report on the Council Tax Support Scheme	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management
Revenue Budget Monitoring 2019/20 Q3	To consider a report on Revenue Budget Monitoring 2019/20 Q3	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management
Capital Budget Monitoring 2019/20 Q3	To consider a report on Capital Budget Monitoring 2019/20 Q3	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management
Revenue Budget 2020/21	To consider a report on Revenue Budget 2020/21	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Medium Term Financial Strategy 2021/22 to 2024/25 Including Reserves Strategy	To consider a report on Medium Term Financial Strategy 2021/22 to 2024/25 Including Reserves Strategy	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management
Capital Budget 2020/21 and Capital Investment Programme 2020/25	To consider a report on Capital Budget 2020/21 and Capital Investment Programme 2020/25	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management
Treasury Management Strategy 2020/21 and Prudential Treasury Indicators	To consider a report on Treasury Management Strategy 2020/21 and Prudential Treasury Indicators	No (Full Council)	February 2020	Public	Report setting out the key issues	Asad Mushtaq Head of Finance and Property Executive Member for Resources and Performance Management

Meetings of the Executive will be held on the following dates: 10th December 2019, 17th February and 17th March 2020. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting.

This Notice will be further updated by the following dates: 17th January and 17th February 2020.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
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A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services ,Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: cwaudby@burnley.gov.uk

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